

Re: Employer Contributions

<Year>

<Employer Name>

<Company Name>

<Address 1>

<Address 2>

Dear <Employer Name>

**<COMPANY NAME> (“SUPERANNUATION FUND“)
CONTRIBUTIONS ON BEHALF OF EMPLOYEES
YEAR ENDED <FINANCIAL YEAR>**

We are currently auditing the records of the above superannuation fund.

As auditors of the above fund, we request that you confirm in writing of any contributions you may have made during the financial year ended <financial year>, on behalf of your employees.

Your prompt response to this letter would be appreciated.

Should you have any queries in relation to the above, please do not hesitate to contact Manuel Tsirmiris of our office.

Yours faithfully

ACCOUNTANCY GROUP PTY LTD

MANUEL TSIRMIRIS CPA
Director