

SMSF death benefit checklist



Taxpayer:		
Income year:		
Prepared by:		Reviewed by:
Preparation date:		Review date:
	Yes	No
1. Has the fund trustee determined who the beneficiaries of the death benefit are and the amount to be paid to each?	<input type="checkbox"/>	<input type="checkbox"/>
2. Is the benefit a lump sum? <i>If no, go to 6.</i>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is the benefit being paid to a dependant? <i>If no, go to 4.</i> <i>If yes, a lump sum benefit is received tax-free, complete below.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Confirm that the beneficiary(ies) are tax dependants:		
Spouse (married or defacto)	<input type="checkbox"/>	<input type="checkbox"/>
Child less than 18 years old	<input type="checkbox"/>	<input type="checkbox"/>
Any person financially dependant on the deceased	<input type="checkbox"/>	<input type="checkbox"/>
A person who has an interdependency relationship (see P.SPR 20.30.10 for definition)	<input type="checkbox"/>	<input type="checkbox"/>
Confirm that the benefit has been paid (either by way of cash or in-specie distribution of property).		
4. Is the benefit being paid directly to a non-dependant? <i>If no, go to 5.</i> <i>If yes, the payment may be subject to tax, complete below.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Calculate the tax-exempt and taxable components.		
Withhold PAYG.		
Pay the net amount (less tax) to the non-dependant.		
Issue an ETP payment summary to the non-dependant.		
5. Is the benefit being paid directly to the deceased estate? <i>If yes, calculate the tax-exempt and taxable components (use W.SPR 20.30.10 death benefit calculator), complete below.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Issue an ETP payment summary to the deceased estate.		
6. Is the benefit being paid by way of a pension?	<input type="checkbox"/>	<input type="checkbox"/>
7. Is the pension being paid to a non-dependant? <i>If no, go to 8</i> <i>If yes, a pension cannot be paid to a non-dependant. The benefit must be paid as a lump sum. Go back to step 4.</i>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is the pension being paid to a dependant?	<input type="checkbox"/>	<input type="checkbox"/>
9. Is the dependant a child under age 25? <i>If yes, make a note that the pension must be commuted and a lump sum paid when the child turns 25.</i>	<input type="checkbox"/>	<input type="checkbox"/>
10. Was the deceased age 60 or more or is the dependant age 60 or more? <i>If yes, the pension payment is tax-free.</i>	<input type="checkbox"/>	<input type="checkbox"/>
11. Was the deceased under age 60 or is the dependant under age 60? <i>If yes, the taxable portion of the pension is assessable as income (refer P.SPR 20.30.10)</i>	<input type="checkbox"/>	<input type="checkbox"/>